

Report to Audit Committee

Subject: Summary of Audit Activity

Date: 24th September 2013

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1. Purpose of the Report

To summarise the outcome of Internal Audit activity for the period July to September 2013.

The report will highlight all final reports issued and associated key findings, concerns identified in any work in progress, details of liaison with management and External Audit and provide details of any changes to the Annual Audit Plan.

2. Background

The report highlights all final reports issued and associated key findings, concerns identified in any work in progress, details of liaison with management and External Audit and provide details of any changes to the Annual Audit Plan.

3. Summary of Findings

Final Reports Issued

The following reports have been finalised for the period July – September 2013.

- IAR1314-01 Civic Centre Cashiers
- IAR1314-02(a-e) Leisure Centre Cashiers

IAR1314-01 Civic Centre Cashiers

Unannounced spot checks of the cash held at the Civic Centre were undertaken. There were no material discrepancies found.

IAR1314-02 (a-e) Civic Centre Cashiers

Unannounced spot checks of the cash held at the Council's five Leisure Centre's were undertaken. There were no material discrepancies found.

Work in Progress

Audit fieldwork and testing has been completed for the Creditors and Housing Benefit processes. Draft reports are being prepared for management consideration. No significant issues of concern have been highlighted.

4. Resource Implications

To be delivered within existing budgets.

5. Recommendation

Members are requested to note the report.